Agenda – Meeting 17
Distance Education Committee
Vernon College

April 20, 2018 10:00AM ▪ VER RM 204, CCC RM 712

Vernon College Position	Member	Present	Not Present
Instructor/ Instructional Design and Technology Coordinator	Roxie Hill, Chair		
Dean of Student Services	Jim Nordone		
Dean of Admissions and Financial Aid/Registrar	Joe Hite		
Director of Information Technology	Jim Binion		
Director of Quality Enhancement	Dr. Donnie Kirk		
Director of Financial Aid	Melissa Elliott		
Early College Start Coordinator	Melissa Moore		
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler		
Division Chair- Math and Science, Math Instructor	Paula Whitman		
Division Chair - Communications, English Instructor	Joe Johnston		
Division Chair- Information and Industrial Technology, Industrial Automation Instructor	Mark Holcomb		
Director Admissions/Records	Amanda Raines		
Mathematics Instructor	Dr. Brad Beauchamp		
English Instructor	Cindy Coufal		
English Instructor	Misty Brock		
Government Instructor	Kirk Polk		
ADN Instructor	Beth Arnold		
English Instructor	Dean Johnston		
Professional Staff	Gene Frommelt		
Professional Staff	Criquett Lehman		
Student Representative			

Call Meeting to Order

Approve minutes for previous meeting (Exhibit A) - Action Item

General Business Report - DE Chair
   Distance Education
   - SACSCOC – Submitted
   - Review DE Manual for 2018-2019 Revisions – April 30 (Exhibit B)

Quality of Online Instruction
   • Review of Hybrid Courses

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Online Technology
- Media Server Reviews
- Technology Licenses
- VC TECHBYTES newsletter
- Instructor Framework Course (Preview)

Upcoming DE Professional Development/Training Opportunities
Summer 2018/Fall 2018
- ROI Categories – Online training in Canvas – face to face consults
- New Technology
- Instructor Framework Course

Next Meeting – Electronic Summer 2018
Adjournment

Meeting Notes: